

**SOCIAL WORKERS SECTION
EXAMINING BOARD OF MARRIAGE AND FAMILY THERAPISTS,
PROFESSIONAL COUNSELORS AND SOCIAL WORKERS
MINUTES
January 14, 2004**

PRESENT: Crystal Berg, Jennifer Borup, George Kamps, Ada Williams Parr

EXCUSED: None

STAFF PRESENT: Kimberly Nania, Director of Health Services; John Schweitzer, Legal Counsel; Gina York, Minute Taker; Division of Enforcement and other Staff

GUESTS: Joanne Barndt, UW-Milw/WCSWE; Marc Herstand, NASW-WI; William Heiss, UW-Madison; Alan Capelle, Upper Iowa University; Carol Thomas, WMHI; Mary Madde Schulb Care Consultants; Linda Hall; WAFCA; Janet Tidwell, DRL

CALL TO ORDER

George Kamps called the meeting to order at 9:10 a.m. A quorum of four members was present.

AGENDA

Addendum to the Agenda:

- Add just before Item B. – Upper Iowa Course Approval

MOTION: Jennifer Borup moved, seconded by Crystal Berg, to approve the agenda as amended. Motion carried unanimously.

ELECTION OF OFFICERS

The Section held elections for officers at the January 14, 2004 meeting.

MOTION: Jennifer Borup moved, seconded by Crystal Berg, to nominate George Kamps as Chair. Motion carried unanimously.

MOTION: Jennifer Borup moved, seconded by George Kamps, to nominate Ada Williams Parr as Vice Chair. Motion carried unanimously.

MOTION: Crystal Berg moved, seconded by Ada Williams Parr, to nominate Jennifer Borup as Secretary. Motion carried unanimously.

The election results are as follows:

ELECTION RESULTS

Board Chair	George Kamps
Board Vice Chair	Ada Williams Parr
Board Secretary	Jennifer Borup

MINUTES OF DECEMBER 11, 2003

Amendments to the Minutes:

- Page 3, Under Brian Wexler Hearing change “her” to “his”
- Page 7, Under Resignation of Board Member after “Walsh” add to motion “directed legal counsel to write this letter”

MOTION: Jennifer Borup moved, seconded by Crystal Berg, to approve the minutes of December 11, 2003 as amended. Motion carried unanimously.

ADMINISTRATIVE REPORT

Kimberly Nania, Director for Bureau of Health Services, informed the Section that Bill Dusso, Head Legal Counsel, is retiring and the individual who will be taking his place is Steve Gloe. Mr. Gloe was formerly an attorney in the Division of Enforcement. The Department has been working on new policies and procedures. These will be provided to the Section once they have been finalized. The building plans for remodeling have been completed and will be submitted for the bidding process

PRESENTATION OF PROPOSED STIPULATIONS SIGNED AFTER MAILING OF THE AGENDA

There were no stipulations to be presented before the Section.

UPPER IOWA COURSE APPROVAL

The Section reviewed the course materials submitted for training certificate purposes by Upper Iowa for the Section’s approval. Jennifer Borup reviewed the materials prior to the meeting and recommended acceptance of these courses. The Board took the following action.

MOTION: Jennifer Borup moved, seconded by Ada Williams Parr, to approve the Upper Iowa courses Methods in Human Services I and II for the Social Work Training Certificate. Motion carried unanimously.

The Section requested that Barbara Showers, Office of Education and Examinations add these to the Social Work course book.

SUMMARY REPORTS ON PENDING COURT CASES, DISCIPLINARY CASES AND ADMINISTRATIVE RULES AND PRESS RELEASES

John Schweitzer, Legal Counsel reviewed the report with the Section. .

ADDITIONAL HFS RULE ON RECORDED KEEPING

The Section postponed this topic. John Schweitzer, Legal Counsel will gather more information regarding record keeping related to what other departments and agencies are doing on record keeping and the length of time required for record retention. Mr. Schweitzer will share the information he has gathered at the next Section meeting. This topic will be included on the next meeting's agenda.

CORRESPONDENCE OBTAINING A CREDENTIAL JULIE GIMMEL

The Section reviewed the correspondence sent by Julie Gimmel regarding questions she had on obtaining a credential. John Schweitzer, Legal Counsel will send a letter to Ms. Gimmel on behalf of the Section answering her questions.

SCREENING PANEL REPORT

Crystal Berg reported the screening panel met and screened four cases, three were not opened, and one case needed more information.

DISCUSSION OF PROPOSAL FOR AODA TASK FORCE MEETING

The Section discussed and reviewed information in preparation for the upcoming AODA Task Force meeting. Jennifer Borup is doing an educational comparison of the Bachelor and Master level courses and what compares with WCB requirements. Ms. Borup will give this information to George Kamps to provide the day of the meeting. The Section explored various options that would meet both the mental health diagnosis and their addictions.

SPEAKING ENGAGEMENT REQUESTS

The Section had no requests to present at today's meeting.

INFORMATIONAL ITEMS

Noted.

CONSULTING WITH LEGAL COUNSEL

The Section consulted with John Schweitzer, Legal Counsel, throughout the meeting as needed.

There was a question regarding a document sent to George Kamps regarding a proposed rule that is affecting DNR and it may affect future rule making for Boards. John Schweitzer will check on this rule and possible impact. would like information regarding the legislative process and the role of DRL to be added as an agenda topic for a future meeting, April 2004, and to invite Christopher Klein. Kimberly Nania, will relay this request.

Correspondence was received from Jamie Bollman to the Social Work Section with questions on how she can broaden her experience toward LCSW licensure. Legal Counsel, John Schweitzer will respond to Ms. Bollman on behalf of the Section.

VISITOR COMMENTS

Joanne Barndt, UW-Milwaukee, shared information with the Section regarding the number of social work degrees conferred through the eight UW campuses and what the five year average was for each location. Ms. Barndt had a question regarding how to advise schools to handle situations when there are applicants with conviction records. When a school finds out about a students convictions, what should the schools do? The Section shared with Ms. Barndt that all applications with conviction records are reviewed by the Section prior to approval. The Section may request individuals to appear before them to discuss their convictions. The Section suggested some options for schools in dealing with this issue: 1) put on their school applications a question regarding if a person has a conviction record 2) share with applicants possible road blocks during their education i.e. field placement, future jobs, etc. 3) the school could contact Cathy Pond, Credentialing in DRL 4) Do background checks and notify students of this process.

Marc Herstand informed the Section that there is a hearing tomorrow regarding AB 693. This bill is important to the social work profession. Mr. Herstand wanted to know if someone from the Department would be testifying at this hearing. Christopher Klein, Executive Assistant, will register in favor of the bill and John Schweitzer, Legal Counsel, will be going to the hearing tomorrow. The Section discussed the importance of legislators understanding what appears to be a change in policy as it relates to DRL's active support of the Board's legislative changes. The Section has asked that John Schweitzer, if an appropriate time comes, to convey this information to legislators. The Section took the following action regarding the hearing for AB 693.

MOTION: Crystal Berg moved, seconded by Ada Williams Parr, to approve the Chair to submit written testimony on behalf of the Section regarding AB 693. Motion carried unanimously.

MOTION: Jennifer Borup moved, seconded by Ada Williams Parr, to authorize John Schweitzer, Legal Counsel and Cornelia Hempe to act on behalf of the Section in speaking in support of the statute changes in AB 693. Motion carried unanimously.

ADJOURN TO CLOSED SESSION

MOTION: Crystal Berg moved, seconded by Jennifer Borup, to adjourn to closed session pursuant to Wisconsin Statutes 29.85(1)(a)(b)(f) and (g), to review applications, deliberate on proposed stipulations, deliberate on

administrative warnings; deliberate on hearings or appearances for denial of applications; review monitoring cases; review DOE cases, and consult with legal counsel. Roll Call Vote: Jennifer Borup-yes; George Kamps-yes, Crystal Berg-yes; Ada Williams Parr-yes. Motion carried unanimously.

Open Session recessed at 11:08 a.m.

RECONVENE INTO OPEN SESSION

MOTION: Ada Williams Parr moved, seconded by Jennifer Borup, to reconvene into Open Session. Motion carried unanimously.

Open Session reconvened at 12:00 p.m.

VOTING ON ITEMS CONSIDERED OR DELIBERATED ON IN CLOSED SESSION

APPLICATION REVIEW

Applications were reviewed by the Section at a separate meeting with Jan Neitzel.

MOTION: Jennifer Borup moved, seconded by Ada Williams Parr, to approve the applications approved, deny the applications denied, and to request further information on applications where needed. Motion carried unanimously.

CLINICAL LEVEL REVIEW

ALFORD, MARY-denied
BELOW, BARBARA-approved
DOMBROWSKI, JACQUELINE-approved
HUSKEY, TREVOR-denied
PARKS, MARJORIE-approved
QUINTANAR, TRACY-denied
SCHULTZ, DEANNA-more information
YAUCHLER-OLIN-approved

SWTC

BENDER, JILL-experience denied
KAMRATH, TINA-experience approved
KLEIN, LOU ANN-experience approved
LEIS, MOLLY-experience approved

MILLER, ERICA-course approved
MANCL, CARLY-experience denied
RAYGO, KRISTIN-degree approved
RUDOLPH, CINDY-degree approved
SCHIESSEL, LISA-experience denied
WOLFERT, CHERYL-experience approved
YLVISAKER, PAULA-experience approved

CLINICAL FOCUS

BERNSTEIN, ANDREA

DIVISION OF ENFORCEMENT - CASE STATUS REPORT

MOTION: Crystal Berg moved, seconded by Jennifer Borup, to close case
03 SOC 017 for no violation. Motion carried unanimously.

OTHER SECTION BUSINESS

DSM IV QUESTION

George Kamps had one question to be added to the Section's DSM IV question list. Mr. Kamps will update the question list and provide a copy to Kimberly Nania.

ASWB BOARD MEMBER TRAINING

Kimberly Nania shared with the Section that she had just received the dates of the ASWB Board Member Training for new board members. The dates are:

March 12-14, 2004 to be held in Calpepper, Virginia
June 25-27, 2004 to be held in Chantilly, Virginia
August 27-29, 2004 to be held in Salt Lake City, Utah

Dr. Nania provided a copy of this announcement and registration information to Ada Williams Parr and she will check her calendar of when she can attend. Ms. Williams Parr will send a copy of her registration information to Kimberly Nania. The Section took the following action.

MOTION: Crystal Berg moved, seconded by Jennifer Borup, that Ada Williams Parr be allowed to travel to the ASWB board member training at the expense of the ASWB. Motion carried unanimously.

DOC PRISON TOUR

The Section discussed whether they wished to send a section member to the DOC prison tour to be conducted at two of their facilities to observe the intake process and services they provide to the inmates. The Section took the following action.

MOTION: Jennifer Borup moved, seconded by Ada Williams Parr, to designate Crystal Berg represent the Social Work Section on the DOC tour. The purpose for the tour is purely informational and in no way represents the Social Work Section's approval or disapproval. Motion carried unanimously.

ADJOURNMENT

MOTION: Jennifer Borup moved, seconded by Ada Williams Parr, to adjourn the meeting. Motion carried unanimously.

Meeting adjourned at 12:35 p.m.